



Relocating Gwent Archives



project details

location:

Gwent

size:

7km of archival material

sector:

business relocation

 **the challenge:**

Pack thousands of individual items in strict sequential order for transportation and relocation in exactly the right place in the new storage facility. Secure relocation of the archives' unique collection of books, paper documents and parchment ranging from the 12th century to the present day.

 **the benefits:**

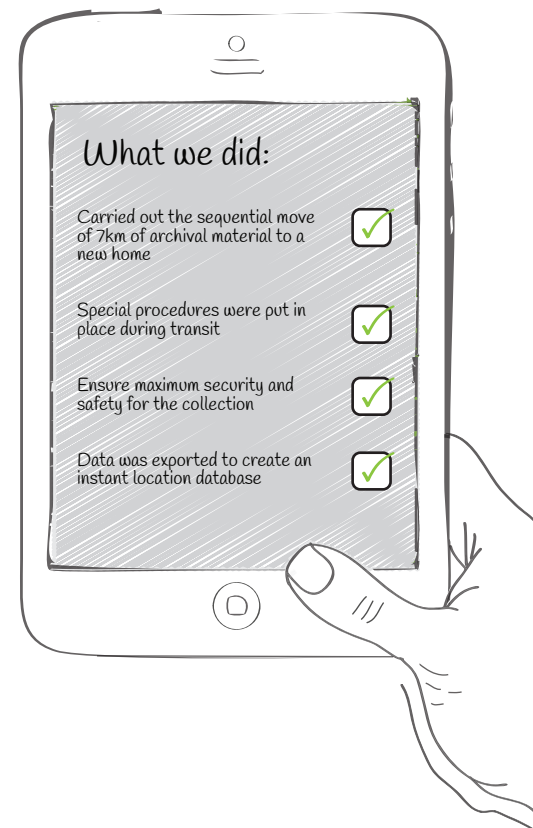
- In the case of Gwent Archives, Harrow Green worked with the client's own barcode identification system.
- All data was exported to create an instant location database so movement of items could be tracked throughout the relocation.

"The art of planning a complex sequential move is to ensure complete traceability of every box and each item at every stage of the move, in and out of buildings, on and off shelves." - Stephen Noake, Relocation consultant, Harrow Green

The County Archivist was very happy with the result.

Harrow Green works from regional offices, combining a nationwide service with local knowledge. Expert teams, strategically located in Avonmouth, are committed to supporting organisations and businesses in Bristol and the Southwest, the M4 corridor and South Wales.

"No material was left outside secure storage areas, either in the original loading areas or at the final destination, out of unsupervised hours." - Stuart Fitton, commercial manager for Harrow Green in the southwest





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the solution:

Every item was scanned, along with its original shelf position, and scanned in again at the final location in the new premises.

Special procedures were put in place during transit, as in all archive, library and museums moves, to ensure maximum security and safety for the collection.



client feedback:



Harrow Green were appointed on the strength of their experience of similar projects and their competitive pricing. They proved to be a great team of people who managed the sequential move efficiently over a tight six-week schedule.

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